



# VOLUNTEER POSITION

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## Building Learners Mentor

USGBC Department: Center for Green Schools  
USGBC Staff Lead: Carolyn Yi  
Volunteer Start and End Date: August-May (one school year)  
Time Commitment: 1-2 hours per month over the course of the school year

## Volunteer Position Overview

[Building Learners](#) is a K-12 education program that uses the operations of a school building to teach students about sustainability. The core program team consists of three individuals: a green building professional to serve as a volunteer mentor, an educator, and a school facilities staff member. Equipped with standards-aligned lessons about sustainability and [Arc](#) (USGBC's building performance management platform), the team engages students in classroom learning and real-world energy, water, waste, transportation, and/or environmental health investigations of their school. Mentors will provide valuable real-world insight and guidance during these activities, and have an immediate impact on students as they learn about the possibilities for sustainability improvement at their school.

## Core Responsibilities

- Participate in a program orientation conference call organized by USGBC.
- Take a leadership role in coordinating with the school-based team members and keep agreed upon milestones on track for completion.
- Work with school-based team to gather and input building performance data in Arc. Help troubleshoot platform issues as needed (with support from USGBC staff).
- Support student-led action projects (such as waste or air quality audits) and other hands-on learning opportunities as relevant.
- Facilitate connections between the school-based team and local partners, subject matter experts, and/or others in order to act on opportunities for sustainability improvement at the school.
- Communicate with USGBC staff throughout the duration of the program. USGBC staff will be available to provide light-touch support and guidance as needed.

Mentors will also have some flexibility to customize their contributions, taking into account their own interest and capacity as well as the school's goals during the program. Examples of other possible mentor contributions are listed below:

- Highlight relevant resources or local case studies to provide students with examples of possible solutions to sustainability issues.
- Conduct career talks related to students' professional interests.
- Bring in guest speakers who offer helpful expertise related to the Arc categories (energy, water, waste, transportation, and environmental health) the school wants to prioritize.
- Support the educator to build confidence in addressing green building and sustainability topics in their classroom.

## Benefits

Mentors will make an impact on future green building leaders while earning continuing education hours toward LEED credential maintenance and being recognized with a Building Learners badge on their USGBC.org profiles. Mentors will leverage their professional skills and expertise to improve students' environmental education experience, inspire them to propose solutions for a greener school environment, and provide a clearer understanding of the knowledge and skills necessary to pursue green career pathways.



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## Qualifications

- Professional knowledge, skills, degrees, and/or credentials in the sustainability or green jobs sector.
- An understanding of LEED and/or green building techniques and strategies.
- Experience with Arc or other building benchmarking platforms.
- Ability and willingness to organize and coordinate between multiple stakeholders to support school needs and goals.
- A disposition for, or interest in, speaking to and working with teachers and students.

## Term Limits

August – May. Mentors should commit to working with the school for a minimum of one school year.

Note that if you are based outside of the U.S., you may adjust the term based on your country's school year.

## Time Commitment

Mentors should plan to devote an average of 1-2 hours per month working with the school over the course of the school year. Some months may be busier than others depending on when the school team decides certain activities and events should take place.

Express your interest by completing [this form](#). Reach out to [schools@usgbc.org](mailto:schools@usgbc.org) with any questions.

All USGBC volunteers, who serve on a Committee and/or Working Group, are required to read and agree to abide by the U.S. Green Building Council's [Code of Conduct](#) for Committee and Working Group members. This includes an acknowledgement of the [Antitrust Policy](#), the [Anti-Harassment Policy](#), and [Policies and Procedures](#) for Committees and Working Groups.

### USGBC ANTITRUST COMPLIANCE STATEMENT

Organizations such as USGBC may engage in a number of educational activities for its members and the public. For example, USGBC may collect or distribute to industry participants, customers and the public information about green building products or services. However, since organizations like the USGBC involve interaction and communications between competitors, they also are subject to scrutiny under the antitrust laws. It is the policy of USGBC to comply fully with the antitrust laws. To avoid creating any issues under the antitrust laws, the members of the USGBC should not engage in any discussions or agreements concerning the following topics either in formal meetings or informal social gatherings:

1. Prices, price changes, price quotations, bids, pricing policies, pricing philosophies, price levels, price differentials, mark-ups, discounts, or allowances;
2. Any element of price, including credit, warranties, or other terms and conditions of sale;
3. Output, production, profits or costs;
4. The customers to whom a company sells;
5. The territories in which a company sells;
6. The amount that a company pays for goods or services;
7. The selection, rejection or termination of customers or suppliers;
8. Business plans or strategies;
9. Restrictions on the development or use of technology; or
10. Exchange of any competitive information.

Please note that this statement is not complete and is only a general guide. The intent of this statement is to remind the members of the importance of continued compliance with the antitrust laws.